

REPORTING

FOR COPs

3, 6, 7 & 27

Stellar Jewelry



COP 3: REPORTING

Contact Information

COMPANY NAME: **Stellar Jewelry**
DATE: **1/04/22**
REPORTING PERIOD: **1/04/22 – 31/3/23**
CONTACT: **saurin@stellar.ws**

Human Rights

We conduct a Human Rights Due Diligence in our operation of Trading, manufacturing as well as in our supply chain. We promote the RJC CoP as responsible Business Practices amongst our Business Associates through discussions and through our website recommendation. We have not found any Human Rights impacts in our operations or supply chain.

We find that RJC Membership has contributed to improved efficiency and enhanced compliance with the Responsible Business Practice requirements. Over the years, we have seen the industry improve.

It is also an Industry wide initiative to improve the Credibility of the Diamond and Jewelry Supply Chain amongst the consumers. We recommend that all our Business Associates support the RJC and become Certified Members.

Stellar Jewelry has not identified any adverse human rights issues during our due diligence activities. We have also provided training using RJC Modules to our staff. We shall conduct the due diligence annually.

COP 6 & 7: HUMAN RIGHTS & DUE DILIGENCE

Contact Information

COMPANY NAME: **Stellar Jewelry**
DATE: **1/04/2022**
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CONTACT: **saurin@stellar.ws**

COMPANY MANAGEMENT SYSTEMS

Stellar Jewelry have Ethical Business Policy and Supply Chain Policy in place, detailing our commitment to respect human rights throughout our supply chain and our supply chain due diligence on the following minerals, gold, Silver, Platinum group metal, diamonds & Colored gemstones. We do not source from conflict affected and high-risk areas. These policies can also be accessed by our internal stakeholders Display in the Office and externally on our website on the compliance page.

To support supply chain due diligence, we have implemented the following internal measures. We have mapped our supply chain and we engaged with the suppliers at every order. We have e-mailed our supply chain policy to all our suppliers and have asked a confirmation from them that they have understood it and comply with the requirements. The process is managed by the Partners.

Stellar Jewelry have established a system of controls and transparency over our supply chain, which include our approach for identifying suppliers who are able to give a warranty as per the requirements of the Dodd-Frank Act & World Diamond Council.

As a company we communicate our expectations regarding human rights and supply chain due diligence by mail. We engage with our suppliers at every order. The outcome of doing so has been that there are no Red Flags in our supply chain.

Grievance can be raised on saurin@stellar.ws about any Human Rights Issues and it shall be investigated by President. No grievances have been raised.

IDENTIFIED & ASSESSED RISKS

We have not identified any Human Rights Risks related to any supplier in our supply chain. All our suppliers are known and verified and we have long term relationship with them. No actions are currently planned.

None of our suppliers are from CAHRAs. Our OECD Risk assessment & Human Rights Due Diligence report will be available to suppliers on request.

STRATEGY

Our risk assessment findings are received by Compliance Officer.

All the identified risks are adequately controlled. We have used the RJC Template for Risk Assessment and the controls are identified.

We have used the RJC Training modules for Trainings.

This declaration is made available on the website.

CARRY OUT A THIRD-PARTY AUDIT

Stellar Jewelry has joined the RJC and this is the second audit cycle. The system has been upgraded in conformance with RJC CoP 2019. Third party audit will be conducted along with the RJC CoP 2019 audit by the auditor. The audit is scheduled in March 2023

COP 27: NATURAL RESOURCES

Contact Information

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DATE: **1/04/2022**
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CONTACT: **saurin@stellar.ws**

Stellar Jewelry have identified no issues regarding our use of natural re-sources. As a business we monitor our use of energy and water and we have identified that all the use is for domestic purpose. The electricity usage depends on the season and not on volume of business.

We switch off the lights when not required and use water only as and when required. We encourage minimum use of paper for printing & we re-use papers in printing. In manufacturing process, we use water moderately. E-waste sold to recycler. All employees use public transport for travel to work.